

Next Steps



MAT Certificate

Once you successfully complete the MAT course, you will receive two original MAT certificates. Be sure to keep a copy for your records.

Your MAT certificate:

- is good for three years;
- identifies the language(s) in which you can accept permissions, instructions, package inserts or related materials; and
- only allows you to give medication in a child care setting.

What's Next?

Completing the MAT course is only one part of what you need to become an approved medication administrant in your program.

You must meet *all* of the following requirements **before** you can give medication:

- Have a valid MAT certificate
- Have and maintain a current first aid certificate that covers the ages of the children in your care
- Have and maintain a current CPR certification that covers the ages of the children in your care
- Be at least 18 years old
- Be listed in your program's approved health care plan as a medication administrant
- Have your program's health care consultant review and sign the plan approving you as a medication administrant
- Have the signed health care plan approved by your program's licensor or registrar
- Work in a program with a printed license or registration that states the program is approved to give medication (except for legally exempt and NYC Day Care Center staff)

Updates to the Handouts

There may be times when handouts are updated or new handouts are added. All of the MAT handouts are available on our Web site: www.ecetp.pdp.albany.edu. Each handout is dated so you can check to see if you have the most current version. Any updates based on regulatory changes will be mailed to you.

Certificate Expiration

If you are (or were within the year before your certificate expiration date) an approved medication administrant in a program approved to give medication, you are eligible to take the MAT renewal test.

You can renew your MAT certificate for another three years by taking the renewal test online. You will need a username and password to log on to take test. You should receive your username and password in a letter from the MAT Program four to six months before your certificate expires.

If you do not receive a letter and are eligible to renew your MAT certificate, it is your responsibility to contact the MAT program or your licensor/registrar.

Additional Resources

- Health Care Consultant: _____

Contact number: _____

If you do not know the health care consultant for your program or how to contact him/her, speak with your Director and find out how you can contact this person.

- OCFS Licensor or Registrar: _____

Contact number: _____

- Medication Administration Training Program and MAT Rebate Program:

1-800-295-9616

- Other: _____

