



# Training Schedule & Location Form

Training organizations (T.O.) participating in the Educational Incentive Program (EIP) agree to provide schedule and location information for all courses upon request. If the T.O. offers training of 18 hours or more, it must submit the course schedule and location to EIP in writing before the start of training.

Training Organization:	<input type="text"/>
Name of Training:	<input type="text"/>
Training Address:	<input type="text"/>
City, State, and Zip:	<input type="text"/>
Additional Location Information (Cross street, Room number, etc.):	<input type="text"/>

Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Start Time:	<input type="text"/>	End Time:	<input type="text"/>
Days (e.g. Tuesdays & Thursdays):	<input type="text"/>	Exceptions:	<input type="text"/>

Training Organization Contact/Instructor:

Phone Number:



Fax to:  
518-472-5168



Mail to:  
Educational Incentive Program  
22 Corporate Woods Blvd., 3rd Floor  
Albany, NY 12211